

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting August 16, 2023 – Online

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## Board Members Present

Accessibility Director ..... Marcus Ng  
Chairperson ..... Airan Sahagun  
Director of College Affairs ..... Gabriel Sarnoh  
Director of Events ..... Naz Serter  
Downtown Campus Representative ..... Ravneek Singh  
Queer Student Representative ..... Jessica Ligeralde

## Board Members Absent

Broadway Campus Representative ..... Matricia Kennedy  
Downtown Campus Representative ..... Kritika Choudhary (Regrets)  
Indigenous Students' Representative ..... Santana Desjarlais Guimond  
Women Student Representative ..... Ravneet Kaur (Regrets)

## Others Present

Executive Director ..... Brynn Joyce  
Organiser – Campaigns & Communications ..... Gurpinder Gaidu

## CALL TO ORDER –9:07AM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/08/16.01: MOTION

Ligeralde/Sahagun  
Be it resolved that the agenda be adopted as presented

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2023/08/16.02: MOTION

Ligeralde/Ng  
Be it resolved that the minutes from July 26 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### b. Governance

#### c. Office Renovations Update

ED Joyce provided an updated on the state of the renovation schedule

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

#### a. Campaigns Work

#### b. Campus Life

Organiser Gaidu provided an overview of the new central campaign Rise UP

**6. SERVICES**

- a. Report on Health and Dental
- b. Report on Services
- c. Discount Solicitation
- d. UPass-BC

**7. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**2023/08/16.03: MOTION**

Sahagun/Ligeralde

Be it resolved that \$2100 be approved of 10 branded 6 food table covers, 5 for each campus.

**CARRIED**

**2023/08/16.04: MOTION**

Ng/Ligeralde

Be it resolved that \$700 be approved for the completion of 3 service pages for suvcc.ca.

**CARRIED**

**b. Presentation of Draft Budget**

ED Joyce presented the first draft of the 2023-24 annual budget

**8. REPORT ON COLLEGE RELATIONS**

- a. Report from the Education Council
- b. Report from the Board of Governors
- c. Other College Committees
  - i. Mental Health and Wellness Steering Committee
  - ii. Equity, Diversity, and Inclusion Committee
  - iii. Other Committees

**9. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

**10. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

September 13<sup>th</sup>, 5-7 - Online

September 27<sup>th</sup>, 5-7 - Downtown Campus

October 11<sup>th</sup>, 5-7 - Broadway Campus (Final meeting of current board)

**11. ADJOURNMENT**

**2023/08/16.05 MOTION**

Ng/Ligeralde

Motion to Adjourn

**CARRIED**

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting September 13, 2023 – Online

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## Board Members Present

Accessibility Director ..... Marcus Ng  
Chairperson ..... Airan Sahagun  
Director of College Affairs ..... Gabriel Sarnoh  
Director of Events ..... Naz Sertter  
Downtown Campus Representative ..... Ravneek Singh  
Queer Student Representative ..... Jessica Ligeralde

## Board Members Absent

Broadway Campus Representative ..... Matricia Kennedy  
Downtown Campus Representative ..... Kritika Choudhary  
Indigenous Students' Representative ..... Santana Desjarlais Guimond  
Women Student Representative ..... Ravneet Kaur (Regrets)

## Others Present

Executive Director ..... Brynn Joyce

## CALL TO ORDER –5:03PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. PRESENTATIONS

Jennifer Gossen – International Education Strategic Plan Consultation (30 Min)

### 2. ADOPTION OF THE AGENDA

#### 2023/09/13.01: MOTION

Ligeralde/Sarnoh

Be it resolved that the agenda be adopted as presented

**CARRIED**

### 3. ADOPTION OF THE MINUTES

#### 2023/09/13.02: MOTION

Ligeralde/Sarnoh

Be it resolved that the minutes from August 16 be approved.

**CARRIED**

### 4. REPORT ON INTERNAL RELATION

- a. Report on Staffing\*
- b. Governance
- c. Office Renovations Update

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

- a. Campaigns Work
- b. Campus Life

### 6. REPORT ON EQUITY POSITIONS

- a. **Accessibility Representative**
- b. **Indigenous Students' Representative**
- c. **Pride Representative**
- d. **Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

- a. **Report on Health and Dental**
- b. **Report on Services**
- c. **Discount Solicitation**
- d. **UPass-BC**

**9. BUDGET AND OPERATIONS**

- a. **Approval of Expenditures**

**2023/08/16.03: MOTION**

Singh/Ligeralde

Be it resolved that \$2,000 be approved for the purchase of reusable menstrual underwear and pads from Aisle to be sold to members at cost.

**CARRIED**

**10. REPORT ON COLLEGE RELATIONS**

- a. **Report from the Education Council**
- b. **Report from the Board of Governors**
- c. **Other College Committees**
  - i. **Mental Health and Wellness Steering Committee**
  - ii. **Equity, Diversity, and Inclusion Committee**
  - iii. **Other Committees**

**11. REPORT ON PROVINCIAL WORK**

- a. **Executive Committee**

**2023/08/16.04: MOTION**

Sarnoh/Ng

Whereas the upcoming Executive Committee meeting will occur after the fall board of directors' election results have been ratified but before a new executive committee representative can be selected

Be it resolved that Director Ligeralde be sent to the Fall BCFS Executive Committee as a guest.

**CARRIED**

**12. OTHER BUSINESS**

- a. **Future Meetings and Scheduling**

September 27<sup>th</sup>, 5-7 - Downtown Campus

October 11<sup>th</sup>, 5-7 - Broadway Campus (Final meeting of current board)

**13. ADJOURNMENT**

**2023/09/13.05 MOTION**

Ng/Ligeralde

Motion to Adjourn  
**CARRIED**

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting September 27, 2023 – Downtown Campus

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## Board Members Present

Chairperson ..... Airan Sahagun  
Director of College Affairs ..... Gabriel Sarnoh  
Downtown Campus Representative ..... Ravneek Singh  
Indigenous Students' Representative ..... Santana Desjarlais Guimond  
Queer Student Representative ..... Jessica Ligeralde

## Board Members Absent

Accessibility Director ..... Marcus Ng  
Broadway Campus Representative ..... Matricia Kennedy  
Director of Events ..... Naz Serter  
Downtown Campus Representative ..... Kritika Choudhary  
Women Student Representative ..... Ravneet Kaur (Regrets)

## Others Present

Executive Director ..... Brynn Joyce

## CALL TO ORDER –5:16PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/09/27.01: MOTION

Singh/Ligeralde

Be it resolved that the agenda be adopted as presented

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2023/09/27.02: MOTION

Singh/Sarnoh

Be it resolved that the minutes from September 13 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### b. Governance

#### 2023/09/27.03: MOTION

Singh/Sarnoh

Be it resolved the receipt of Director Choudhary's resignation be accepted.

**CARRIED**

#### c. Office Renovations Update

#### d. Elections

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

#### a. Campaigns Work

#### b. Campus Life

#### 2023/09/27.04: MOTION

Sarnoh/Singh

Whereas VCC as agreed to provide the funds and assist in the planning of Diwali, Lunar New Year, and Eid

Whereas VCC as requested SUVCC's assistance in running these events and providing volunteers

Whereas participating in these events will provide members with increased opportunities for connection with the Union and each other

Be it resolved that the board approve the participation in Diwali, Lunar New Year, and Eid.

**CARRIED**

**6. REPORT ON EQUITY POSITIONS**

- a. **Accessibility Representative**
- b. **Indigenous Students' Representative**
- c. **Pride Representative**
- d. **Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

- a. **Report on Health and Dental**
- b. **Report on Services**
- c. **Discount Solicitation**
- d. **UPass-BC**

**9. BUDGET AND OPERATIONS**

**a. Approval of 2023-24 Budget**

**2023/09/27.05: MOTION**

Sarnoh/Ligeralde

Be it resolved that the 2023-24 Annual Budget be adopted as present

**CARRIED**

**b. Approval of Expenditures**

**2023/09/27.06: MOTION**

Ligeralde/Singh

Be it resolved that a budget of \$550,000 be approved for the Broadway Campus Office Renovation

**CARRIED**

**2023/09/27.07: MOTION**

Ligeralde/Singh

Be it resolved that \$1,200 be donated to the Indigenous Education department for Sister in Spirit honorariums for speakers

**CARRIED**

**10. REPORT ON COLLEGE RELATIONS**

- a. **Report from the Education Council**
- b. **Report from the Board of Governors**
- c. **Other College Committees**
  - i. **Mental Health and Wellness Steering Committee**
  - ii. **Equity, Diversity, and Inclusion Committee**
  - iii. **Other Committees**

**11. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

October 11<sup>th</sup>, 5-7 - Broadway Campus (Final meeting of current board)

October 25, 5-7 – Downtown Campus (First meeting of new board)

**13. ADJOURNMENT**

**2023/09/27.08 MOTION**

Singh/Ligeralde

Motion to Adjourn

**CARRIED**



# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting October 18, 2023 – Broadway Campus

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## Board Members Present

Accessibility Director..... Marcus Ng  
Chairperson..... Airan Sahagun  
Director of Events..... Naz Serter  
Downtown Campus Representative..... Ravneek Singh  
Indigenous Students' Representative..... Santana Desjarlais Guimond  
Pride Representative..... Jessica Ligeralde

## Board Members Absent

Broadway Campus Representative..... Matricia Kennedy  
Director of College Affairs..... Gabriel Sarnoh  
Downtown Campus Representative..... Kritika Choudhary  
Women Student Representative..... Ravneet Kaur (Regrets)

## Others Present

Executive Director..... Brynn Joyce

## CALL TO ORDER –5:05PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/10/18.01: MOTION

Singh/Ligeralde

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2023/10/18.02: MOTION

Serter/singh

Be it resolved that the minutes from September 27 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### b. Governance

#### 2023/10/18.02: MOTION

Singh/Ng

Be it resolved that the 2022-23 Annual General Meeting be held Wednesday, December 6<sup>th</sup> at 12PM on the Broadway Campus.

**CARRIED**

#### c. Office Renovations Update

#### d. Election

#### 2023/10/18.03: MOTION

Ligerlade/Singh

Be it resolved that results of the 2023-24 Board of Directors Election be ratified

**CARRIED**

**2023/10/18.04: MOTION**

Ligeralde/Singh

Be it resolved that the 2023-24 Board of Directors Electoral Report be adopted as presented.

**CARRIED**

**5. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

- a. Campaigns Work
- b. Campus Life

**6. REPORT ON EQUITY POSITIONS**

- a. Accessibility Representative
- b. Indigenous Students' Representative
- c. Pride Representative
- d. Women Students' Representative

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

- a. Report on Health and Dental
- b. Report on Services
- c. Discount Solicitation
- d. UPass-BC

**9. BUDGET AND OPERATIONS**

- a. Approval of Expenditures

**10. REPORT ON COLLEGE RELATIONS**

- a. Report from the Education Council
- b. Report from the Board of Governors
- c. Other College Committees
  - i. Mental Health and Wellness Steering Committee
  - ii. Equity, Diversity, and Inclusion Committee
  - iii. Other Committees

**11. REPORT ON PROVINCIAL WORK**

- a. Executive Committee
- b. BCFS Annual General Meeting

**12. OTHER BUSINESS**

- a. Future Meetings and Scheduling
  - October 25, 5-7 – Downtown Campus (First meeting of new board)

**13. ADJOURNMENT**

**2023/10/18.05 MOTION**

Serter/Ligeralde

Motion to Adjourn

**CARRIED**

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting October 25, 2023 – Broadway Campus

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## Board Members Present

Accessibility Director ..... Manjot Kaur  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Chairperson ..... Ravneek Singh  
Director of College Affairs ..... Marcus Ng  
Downtown Campus Representative ..... Aditya Gupta  
Downtown Campus Representative ..... Francesca Leonardo  
Pride Representative ..... Jessica Ligeralde  
Women Student Representative ..... Ridhi Bhatia

## Board Members Absent

Broadway Campus Representative ..... Harneem Gidda (Regrets)  
Director of Events ..... Harleen Kaur (Regrets)  
Director of Internal Affairs ..... Mahakdeep Singh

## Others Present

Executive Director ..... Brynn Joyce

## CALL TO ORDER –5:56PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/10/25.01: MOTION

Ligeralde/Kaur

Be it resolved that the agenda be adopted as presented

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2023/10/25.02: MOTION

Kaur/Bhatia

Be it resolved that the minutes from October 18 be approved.

**CARRIED**

Jess requested that their position title be updated in the October 18 minutes

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### b. Governance

Review of portfolio positions

Review of committees

#### c. Office Renovations Update

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

**a. Campaigns Work**

October 30-31 SUVCC is hosting rise up campaign called Howl for Help

**b. Campus Life**

Ridhi reported on the wellness movie days. There were issues with connecting the streaming service but it was well attended for the first two hours during the lunch break.

**6. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Indigenous Students' Representative**

**c. Pride Representative**

**d. Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

**a. Report on Health and Dental**

**b. Report on Services**

**c. Discount Solicitation**

**d. UPass-BC**

Ady brought up that UPASS is not available for the summer months and students would like this to change. Brynn explained that this is unlikely as it could be a deal breaker in negotiations with Translink and the government when renewing the UPASS agreement

**9. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**b. Review of work report template**

**10. REPORT ON COLLEGE RELATIONS**

**a. Report from the Education Council**

**b. Report from the Board of Governors**

**c. Other College Committees**

i. Mental Health and Wellness Steering Committee

ii. Equity, Diversity, and Inclusion Committee

iii. Other Committees

**11. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

**b. BCFS Annual General Meeting**

The next BCFS AGM will be held January 18-21 at the Delta Hotels Conference Centre in Burnaby.

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

November 8: Broadway Campus

November 22: Online

December 13: Downtown Campus

**2023/10/25.02: MOTION**  
Ligeralde/Gupta  
Adjournment  
carried

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting November 8, 2023 – Broadway Campus

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## Board Members Present

Chairperson ..... Ravneek Singh  
Broadway Campus Representative ..... Harneem Gidda  
Director of Events ..... Harleen Kaur  
Director of Internal Affairs..... Mahakdeep Singh  
Director of College Affairs ..... Marcus Ng  
Pride Representative ..... Jessica Ligeralde  
Women Student Representative..... Ridhi Bhatia

## Board Members Absent

Accessibility Director ..... Manjot Kaur (Regrets)  
Broadway Campus Representative ..... Sukhmanjeet Singh  
(Regrets)  
Downtown Campus Representative..... Aditya Gupta (Regrets)  
Downtown Campus Representative..... Francesca Leonardo  
(Regrets)

## Others Present

Executive Director..... Brynn Joyce

## CALL TO ORDER –5:16PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tseil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/11/08.01: MOTION

Ligeralde/Bhatia

Be it resolved that the agenda be adopted as presented

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2023/11/08.02: MOTION

M. Singh/Kaur

Be it resolved that the minutes from October 25 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### b. Governance

Election of Portfolio Positions

Staff Relations Officer

Chairperson Singh and Director Ligeralde nominated themselves for Staff Relations Officer. A secret ballot was held with Chairperson Singh receiving the majority of votes.

#### 2023/11/08.03: MOTION

Ng/Gidda

Be it resolved that Chairperson Singh be appointed as the Staff Relations Officer

**CARRIED**

Federation Committee Representative

Directors Bhatia, Kaur, and Ligeralde nominated themselves for the Federation Committee Representative. A secret ballot was held with Directors Bhatia and Ligeralde tying for majority votes. A runoff election was held between them with Director Bhatia receiving the majority of votes.

**2023/11/08.04: MOTION**

Bhatia/Kaur

Be it resolved that Director Bhatia be appointed as the Federation Committee Representative

**CARRIED**

Committee Assignments

Electoral Committee (3 Positions)

Chairperson Singh, and Directors Gidda and Ligeralde nominated themselves for the Electoral Committee.

**2023/11/08.05: MOTION**

Ng/Ligeralde

Be it resolved that Chairperson Singh, Director Ligeralde, and Director Gidda be appointed to the Electoral Committee

**CARRIED**

**2023/11/08.06: MOTION**

Gidda/Ng

Whereas the elections for Staff Relations Officer and Federation Executive Committee Representative did not follow proper procedure and allow candidates to make a speech.

Be it resolved that the Staff Relations Officer and Federation Executive Committee Representative

Motions be overturned and the positions be selected again at this meeting.

**CARRIED**

Staff Relations Officer (Second nominations)

Chairperson Singh and Director Ligeralde nominated themselves for Staff Relations Officer. A secret ballot was held with Chairperson Singh receiving the majority of votes.

**2023/11/08.07: MOTION**

Ligeralde/Kaur

Be it resolved that Chairperson Singh be appointed as the Staff Relations Officer

**CARRIED**

Federation Committee Representative (Second nominations)

Directors Bhatia, Kaur, and Ligeralde nominated themselves for the Federation Committee Representative. A secret ballot was held with Director Kaur receiving the majority of votes.

**2023/11/08.08: MOTION**

Ligeralde/Bhatia

Be it resolved that be Director Kaur appointed as the Federation Committee Executive

**CARRIED**

Budget and Operations Committee (5 positions)

Director of Internal Affairs

Downtown Campus Representative

Broadway Campus Representative

2 open positions

No Downtown Campus Representatives nominated themselves for the Downtown Campus Representative position on the Budget and Operations Committee.



Director Gidda nominated themselves for the Broadway Campus Representative Position. With no Downtown Campus Representatives nominating themselves for the Downtown Campus Representative position the chair opened the position to all directors. Directors Bhatia, Kaur, and Ligeralde, and Ng, and Chairperson Singh nominated themselves for the 3 open positions. A secret ballot was held with Directors Bhatia, Kaur, and Ligeralde receiving the majority of votes.

**2023/11/08.09: MOTION**

Ng/Ligeralde

Be it resolved that Director Gidda, Director Ligeralde, Director Kaur and Director Bhatia be appointed to the Budget & Operations Committee

**CARRIED**

Environmental Sustainability Advisory Group (1 position)

Next meeting November 17

Meetings held the third Friday of every month

**2023/11/08.10: MOTION**

Bhatia/Ligeralde

Be it resolved that Director Kaur be appointed as the Student Representative on the Environmental Sustainability Advisory Group

**CARRIED**

Co-Chair

**2023/11/08.11: MOTION**

Kaur/Bhatia

Be it resolved that Director Bhatia be appointed as the Co-Chair to chair board meetings should the chairperson be unavailable.

**CARRIED**

**c. Office Renovations Update**

**5. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

Chairperson Singh reported on the rise up campaign

Lots of sign ups (most of any Local)

**b. Campus Life**

Director Kaur reported on campus life

- Diwali happening on the 14 and 15. Poster and promo are ready
  - Dance performance by VCC students. Looking for more for BWY
  - Post card campaign
  - Diwali wishes
  - Rise up campaign will be promoted as well. Students who sign up for the newsletter can win a prize at the event
- Stressbusters 27-28 November
  - Puppy Therapy
  - Hot chocolate and cookies
  - Colouring station
  - Yoga on both days
  - Board games (testing to see if it could be a weekly thing)
- Fall convocation November 30<sup>th</sup>

- Cookies
- Photo wall with photographer
- Photos will be available on flicker
- Prizes
- Volunteer Appreciation Day
  - No date set yet
- Holiday Cheer
  - Full week celebration
  - Details to come

## **6. REPORT ON EQUITY POSITIONS**

- a. Accessibility Representative**
- b. Pride Representative**
- c. Women Students' Representative**

## **7. REPORT OF THE EXECUTIVE DIRECTOR**

## **8. SERVICES**

- a. Report on Health and Dental**
- b. Report on Services**

Director Kaur reported that there was a lot of interest in the vaccine clinic from BSN students but they were unable to attend because it was during their clinical. Would it be possible to set up another clinic on Thursday or Friday? Harneem suggested that if they volunteers the nursing students.

Will there be a downtown clinic scheduled?

Would it be possible to extend the clinic time.

Could we include the poster on our Instagram next time?

Could we email the department heads?

- c. Discount Solicitation**
- d. UPass-BC**

## **9. BUDGET AND OPERATIONS**

- a. Approval of Expenditures**

## **10. REPORT ON COLLEGE RELATIONS**

- a. Report from the Education Council**

Director Ligeralde reported that Emily from EDCO reached out to her as the pride rep to work on a survey of VCC LGBTQ student.

- b. Report from the Board of Governors**

Director Bhatia will be going to orientation this Friday

- c. Other College Committees**

## **11. REPORT ON PROVINCIAL WORK**

- a. Executive Committee**
- b. BCFS Annual General Meeting**

January 18-21, 2024

Director Rights & Responsibilities Presentation  
Thursday, November 16 3PM on Zoom

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

November 22: Online

December 13: Downtown Campus

**2023/11/08.12: MOTION**

Bhatia/Ligeralde

Adjournment

**CARRIED**

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting November 22, 2023 – Online

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## Board Members Present

Accessibility Director..... Manjot Kaur  
Chairperson..... Ravneek Singh  
Broadway Campus Representative .....Harneem Gidda  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Downtown Campus Representative.....Aditya Gupta  
Downtown Campus Representative..... Francesca Leonardo  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Pride Representative ..... Jessica Ligeralde

## Board Members Absent

Director of Internal Affairs.....Mahakdeep Singh  
Women Student Representative.....Ridhi Bhatia (Regrets)

## Others Present

Executive Director.....Brynn Joyce

## CALL TO ORDER –5:03PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tseil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/11/22.01: MOTION

H. Kaur/M. Kaur

Be it resolved that the agenda be adopted as presented

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2023/11/22.02: MOTION

H. Kaur/M. Kaur

Be it resolved that the minutes from November 8 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### b. Governance

#### c. Annual General Meeting

##### i. Review of Agenda

#### 2023/11/22.03: MOTION

M. Kaur/H. Kaur

Be it resolved that the proposed agenda for the 2023 Annual General Meeting be approved.

**CARRIED**

#### d. Office Renovations Update

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

**a. Campaigns Work**

**b. Campus Life**

- Stress busters events starts next week
- Fall convocation event
  - Media wall w/ photographer
  - Cookies
  - Photos available on flickr
- Volunteer appreciation
  - Friday, November 31<sup>st</sup>
  - Celebration of the hardwork our volunteers have done this year
  - Food and prizes
- Holiday Cheer planning in progress

**6. REPORT ON EQUITY POSITIONS**

- a. Accessibility Representative**
- b. Pride Representative**
- c. Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

- a. Report on Health and Dental**
- b. Report on Services**
  
- c. Discount Solicitation**
- d. UPass-BC**

**9. BUDGET AND OPERATIONS**

- a. Approval of Expenditures**

**10. REPORT ON COLLEGE RELATIONS**

- a. Report from the Education Council**
- b. Report from the Board of Governors**
- c. Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

- a. Executive Committee**
- b. BCFS Annual General Meeting**  
January 18-2, 2024

**12. OTHER BUSINESS**

- a. Future Meetings and Scheduling**  
Special Board Meeting – November 29: Online  
December 13: Downtown Campus  
January 10: Broadway Campus

January 24: Downtown Campus

**2023/11/22.04: MOTION**

Ng/Ligeralde  
Adjournment

**CARRIED**

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting November 29, 2023 – Online

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## Board Members Present

Chairperson ..... Ravneek Singh  
Broadway Campus Representative ..... Harneem Gidda  
Downtown Campus Representative ..... Francesca Leonardo  
Director of Events ..... Harleen Kaur  
Director of Internal Affairs ..... Mahakdeep Singh  
Director of College Affairs ..... Marcus Ng  
Pride Representative ..... Jessica Ligeralde

## Board Members Absent

Accessibility Director ..... Manjot Kaur (Regrets)  
Broadway Campus Representative ..... Sukhmanjeet Singh  
(Regrets)  
Downtown Campus Representative ..... Aditya Gupta (Regrets)  
Women Student Representative ..... Ridhi Bhatia (Regrets)

## Others Present

Executive Director ..... Brynn Joyce

## CALL TO ORDER –5:08PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tseil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/11/29.01: MOTION

Kaur/Ligeralde

Be it resolved that the agenda be adopted as presented

**CARRIED**

### 2. BUDGET AND OPERATIONS

#### a. Review of 2022-23 Audited Financial Statements

#### 2023/11/29.02: MOTION

Ng/Ligeralde

Be it resolved that the 2022-23 Draft Audited Financial Statements to received.

**CARRIED**

### 3. OTHER BUSINESS

- a. AGM Reminder
- b. BCFS AGM
- c. Attending Events

### 4. ADJOURNMENT

#### 2023/11/29.02: MOTION

Ligeralde/Leonardo

Be it resolved that the 2022-23 Draft Audited Financial Statements to received.

**CARRIED**

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting December 13, 2023 – Downtown

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## Board Members Present

Accessibility Director..... Manjot Kaur  
Chairperson..... Ravneek Singh  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Downtown Campus Representative.....Aditya Gupta  
Downtown Campus Representative..... Francesca Leonardo  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Women Student Representative..... Ridhi Bhatia

## Board Members Absent

Broadway Campus Representative .....Harmeem Gidda  
Director of Internal Affairs..... Mahakdeep Singh (Regrets)  
Pride Representative .....Jessica Ligeralde (Regrets)

## Others Present

Executive Director.....Brynn Joyce

## CALL TO ORDER –5:04 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2023/12/13.01: MOTION

M. Kaur/Leonardo

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2023/12/13.02: MOTION

**BHATIA/M. KAUR**

Be it resolved that the minutes from November 22 be approved

**CARRIED**

#### 2023/12/13.03: MOTION

Ng/H. Kaur

Be it resolved that the minutes from November 29 be approved

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### 2023/12/13.04: MOTION

Bhatia/Leonardo

Be it resolved that Services Coordinator Hutchisons leave request of 6 months from January to June 2024 be approved.

**CARRIED**



**2023/12/13.05: MOTION**

H. Kaur/M. Kaur

Be it resolved that a hiring committee be struck

Be it further resolved SRO Singh, Executive Director Joyce, Organiser Oya, and Organiser Gaidu sit on the committee as per the Collective Agreement

**CARRIED**

**b. Governance**

Chairperson Singh made policies recommendations to Budget and Operation Committee. These recommendations will be reviewed by the BOC in the new year.

**c. Office Renovations Update**

**d. Budget Update**

**5. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

**b. Campus Life**

**6. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Pride Representative**

**c. Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

**a. Report on Health and Dental**

**b. Report on Services**

**c. Discount Solicitation**

**d. UPass-BC**

**9. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**2023/12/13.06: MOTION**

Leonardo/H. Kaur

Be it resolved that \$3000 be approved for office blinds at downtown campus.

**CARRIED**

**2023/12/13.07 MOTION**

H. Kaur/Gupta

Be it resolved that \$12,000 be approved for the purchase and installation of 60 Aunt Flo Menstrual product dispensers in women's washrooms on both campuses.

Be it further resolved that \$9,200 be approved for donation the VCC Equity Fund

**CARRIED**

**10. REPORT ON COLLEGE RELATIONS**

**a. Report from the Education Council**

**b. Report from the Board of Governors**

**c. Other College Committees**

**d. Committee Selection**

**i. Operations Council**

**2023/12/13.08 MOTION**

M. Kaur/H. Kaur  
Be it resolved Director Singh and Executive Director Joyce be appointed to the VCC Operations Council.

**CARRIED**

**2023/12/13.09 MOTION**

Gupta/Ng  
Motion to recess for 5 minutes

ii. Administrative Policy Committee

**2023/12/13.10 MOTION**

Leonardo/Bhatia  
Be it resolved Director M. Kaur sit on the VCC Administrative Policy Committee.

**CARRIED**

iii. Education Policy Committee

**2023/12/13.11 MOTION**

Ng/s. Singh  
Be it resolved H. Kaur sit on the VCC Education Policy Committee.

**CARRIED**

iv. Equity Diversity and Inclusion Committee

No board members appointed themselves for this committee

v. Gender-Based Violence Education & Prevention Committee

**2023/12/13.12 MOTION**

M. Kaur/H. Kaur  
Be it resolved Director Bhatia sit on the VCC Gender Based Violence Education & Prevention Committee.

**CARRIED**

vi. Mental Health Committee

**2023/12/13.13 MOTION**

Bhatia/S.Singh  
Be it resolved Director M. Kaur sit on the VCC Mental Health Committee

**CARRIED**

vii. Accessibility Committee

**2023/12/13.14 MOTION**

Leonardo/H. Kaur  
Be it resolved that Directors M. Kaur and Ng sit on the VCC Accessibility Committee

**CARRIED**

**11. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

**b. BCFS Annual General Meeting**

**2023/12/13.15: MOTION**

Bhatia/Leonardo  
Be it resolved that Director Singh, H.Kaur, M.Kaur, Ligeralde, Leonardo, Gupta, Ng, Bhatia, and Staff Joyce, Gaidu, Nielsen be sent as delegates to BCFS AGM

**CARRIED**

January 18-21, 2024

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

January 3: Broadway Campus/ new schedule for future meeting

**b. Office Closed**

Office will be closed for students from Monday, December 18

**2023/12/13.16: MOTION**

S. Singh/Ng

Motion to Adjourn

**CARRIED**

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting January 3, 2024– Broadway

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## Board Members Present

Accessibility Director ..... Manjot Kaur  
Chairperson ..... Ravneek Singh  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Downtown Campus Representative ..... Aditya Gupta  
Downtown Campus Representative ..... Francesca Leonardo  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Pride Representative ..... Jessica Ligeralde  
Women Student Representative ..... Ridhi Bhatia

## Board Members Absent

Broadway Campus Representative ..... Harneem Gidda (Regrets)  
Director of Internal Affairs ..... Mahakdeep Singh

## Others Present

Executive Director ..... Brynn Joyce

## CALL TO ORDER –5:06 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2024/01/03.01: MOTION

M.Kaur/Gupta

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2024/01/03.02: MOTION

H.Kaur/Ng

Be it resolved that the minutes from December 13 be approved

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

- a. Report on Staffing\*
- b. Governance
- c. Office Renovations Update

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

- a. Campaigns Work
- b. Campus Life

### 6. REPORT ON EQUITY POSITIONS

- a. Accessibility Representative

- b. **Pride Representative**
- c. **Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

- a. **Report on Health and Dental**
- b. **Report on Services**

**2024/01/03.04: MOTION**

Gupta/Bhatia

Whereas board member have heard that many students are feeling lost and disconnect.

Be it resolved that the Union investigate the creation of a weekly or daily membership assistance desk.

Be it further resolved that Director Gupta, M. Kaur, Ng, and Executive Director Joyce sit on an ad hoc committee to investigate this potential service.

**CARRIED**

- c. **Discount Solicitation**
- d. **UPass-BC**

**9. BUDGET AND OPERATIONS**

- a. **Approval of Expenditures**

**10. REPORT ON COLLEGE RELATIONS**

- a. **Report from the Education Council**
- b. **Report from the Board of Governors**
- c. **Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

- a. **Executive Committee**
- b. **BCFS Annual General Meeting**

Nominations for BCFS Executive Committee positions

- Chairperson
- Secretary-Treasurer

**2024/01/03.05 MOTION**

Bhatia/Leonardo

Be it resolved that Director Gupta be nominated by the Union to run for Secretary-Treasurer of the BC Federation of Students

**CARRIED**

- Director-at-Large  
Directors R. Singh and H. Kaur nominated themselves to run for the Director-at-Large position.  
A secret ballot was held

**2024/01/03.06 MOTION**

M.Kaur/Ng

Be it resolved that the election results be ratified and that Director R. Singh be nominated by the Union to run for Director-at-Large of the BC Federation of Students

**CARRIED**

Review of Motions

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

- Monday, January 15 3:00 – 5:00 (Broadway)
- Wednesday, February 7: 4:00 – 5:00 (Broadway)
- Monday, February 26: 3:00 – 4:00 (Online)
- Wednesday, March 13: 4:00 – 5:00 (Downtown)
- Monday, March 25: 3:00 – 5:00 (Online)
- Wednesday, April 10: 4:00 – 5:00 (Downtown)
- Monday, April 22: 3:00 – 5:00 (Broadway)
- Wednesday, May 8: 4:00 – 5:00 (Online)

**2024/01/03.07 MOTION**

M. Kaur/Ligeralde  
Be it resolved that the meeting adjourn at 5:55.

**CARRIED**

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting January 15, 2024– Online

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## Board Members Present

Accessibility Director ..... Manjot Kaur  
Chairperson ..... Ravneek Singh  
Broadway Campus Representative ..... Harneem Gidda  
Downtown Campus Representative ..... Francesca Leonardo  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Director of Internal Affairs ..... Mahakdeep Singh  
Pride Representative ..... Jessica Ligeralde

## Board Members Absent

Broadway Campus Representative ..... Sukhmanjeet Singh  
Downtown Campus Representative ..... Aditya Gupta (Regrets)  
Women Student Representative ..... Ridhi Bhatia

## Others Present

Executive Director ..... Brynn Joyce  
Organizer - Campaigns & Communications ..... Gurbinder Gaidu

## CALL TO ORDER –3:10 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2024/01/15.01: MOTION

Gidda/H.Kaur

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2024/01/15.02: MOTION

Leonardo/Ligeralde

Be it resolved that the minutes from January 3 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### 2024/01/15.03: MOTION

Ng/M.Kaur

Be it resolved that Hiring committee's decision to hire Mandy Wan in the temporary Service Coordinator position from January 22 to June 30<sup>th</sup> be received.

**CARRIED**

#### b. Governance

#### c. Office Renovations Update

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

#### a. Campaigns Work

b. **Campus Life**

**6. REPORT ON EQUITY POSITIONS**

- a. **Accessibility Representative**
- b. **Pride Representative**
- c. **Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

- a. **Report on Health and Dental**
- b. **Report on Services**
- c. **Discount Solicitation**
- d. **UPass-BC**

**9. BUDGET AND OPERATIONS**

- a. **Approval of Expenditures**

**10. REPORT ON COLLEGE RELATIONS**

- a. **Report from the Education Council**
- b. **Report from the Board of Governors**
- c. **Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

- a. **Executive Committee**
- b. **BCFS Annual General Meeting**

**12. OTHER BUSINESS**

a. **Future Meetings and Scheduling**

Wednesday, February 7: 4:00 – 5:00 (Broadway)

Monday, February 26: 3:00 – 4:00 (Online)

Wednesday, March 13: 4:00 – 5:00 (Downtown)

Monday, March 25: 3:00 – 5:00 (Online)

Wednesday, April 10: 4:00 – 5:00 (Downtown)

Monday, April 22: 3:00 – 5:00 (Broadway)

Wednesday, May 8: 4:00 – 5:00 (Online)

**2024/01/15.04: MOTION**

Ligeralde/M.Kaur

Adjournment .

**CARRIED**



# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting February 7, 2024– Online

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## Board Members Present

Accessibility Director ..... Manjot Kaur  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Chairperson ..... Ravneek Singh  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Downtown Campus Representative ..... Aditya Gupta  
Pride Representative ..... Jessica Ligeralde  
Women Student Representative ..... Ridhi Bhatia

## Board Members Absent

Broadway Campus Representative ..... Harneem Gidda (Regrets)  
Director of Internal Affairs ..... Mahakdeep Singh  
Downtown Campus Representative ..... Francesca Leonardo (Regrets)

## Others Present

Executive Director ..... Brynn Joyce

## CALL TO ORDER – 4:03 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2024/02/07.01: MOTION

M.Kaur/Ligeralde

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2024/02/07.02: MOTION

H.Kaur/S.S.

Be it resolved that the minutes from January 15 be approved

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

- a. Report on Staffing\*
- b. Governance
- c. Office Renovations Update

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

- a. Campaigns Work
- b. Campus Life

### 6. REPORT ON EQUITY POSITIONS

- a. **Accessibility Representative**
- b. **Pride Representative**
- c. **Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

- a. **Report on Health and Dental**
- b. **Report on Services**
- c. **Discount Solicitation**
- d. **UPass-BC**
- e. **Printing**  
Colour/ Black and white printing.

**9. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**2024/02/07.03: Motion**

Gupta/Ligeralde

Whereas increased usage of the printing service has led to staff spending more time assisting students

Whereas this has put a strain on staff time, making it difficult to complete regular work along with assisting students who need help printing.

Therefore be it resolved that \$7500 be approved for the development of an automated printing service

Be it further resolved that this system be implemented in May 2024.

**CARRIED**

**10. REPORT ON COLLEGE RELATIONS**

- a. **Report from the Education Council**
- b. **Report from the Board of Governors**
- c. **Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

- a. **Executive Committee**

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

Monday, February 26: 3:00 – 5:00 (Broadway) \*this was online but has been moved to BWY for the presentation.

President Ajay Patel and Vice President Ian Humphreys will be providing a presentation.

Wednesday, March 13: 4:00 – 5:00 (Online) \*Moved online

Monday, March 25: 3:00 – 5:00 (Online)

Wednesday, April 10: 4:00 – 5:00 (Downtown)

Monday, April 22: 3:00 – 5:00 (Broadway)

Wednesday, May 8: 4:00 – 5:00 (Online)

**13. ADJOURNMENT**

**2024/02/07.04: Motion**

M.Kaur/S.S.

Be it resolved that the meeting adjourn at 4:36

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting February 26, 2024– Broadway

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## Board Members Present

Accessibility Director..... Manjot Kaur  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Pride Representative ..... Jessica Ligeralde  
Women Student Representative..... Ridhi Bhatia

## Board Members Absent

Broadway Campus Representative ..... Harneem Gidda (Regrets)  
Chairperson ..... Ravneek Singh (Regrets)  
Director of Internal Affairs..... Mahakdeep Singh  
Downtown Campus Representative..... Aditya Gupta (Regrets)  
Downtown Campus Representative ..... Francesca Leonardo (Regrets)

## Others Present

Executive Director..... Brynn Joyce  
Organizer Campaigns & Communications ..... Gurbinder Gaidu

## CALL TO ORDER – 4:36PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. PRESENTATIONS

President Ajay Patel and Vice President Administration and International Development Ian Humphreys:  
VCC Strategic Plan

### 2. ADOPTION OF THE AGENDA

#### 2024/02/26.01: MOTION

M. Kaur/H. Kaur

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 3. ADOPTION OF THE MINUTES

#### 2024/02/26.02: MOTION

Ligeralde/S.Singh

Be it resolved that the minutes from February 7 be approved

**CARRIED**

### 4. REPORT ON INTERNAL RELATION

- a. Report on Staffing\*
- b. Governance
- c. Office Renovations Update

### 5. REPORT ON CAMPAIGNS AND CAMPUS LIFE

- a. Campaigns Work

Valentines Day event went very well. Ridhi. Thanks to everyone for all your support. It was noted that consent culture was not well known and more education needs to be done on both campuses. It was a good start and board members looking forward to taking it to the next level.

OERs is next week. Probably going to ask student how much text books cost vs food and highlight the affordability crisis.

Tabling on food insecurity will happen next week

**b. Campus Life**

Pub night was a big success. Exec representatives were very impressed and want to do it themselves.

Stressbusters events will happen in March. Two days per campus

Year end event as well.

**6. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Pride Representative**

Posters for the Student survey have been removed often at both campuses. Survey is ongoing until end of March

**c. Women Students' Representative**

Planning for Women's day is starting now. Ridhi will reach out this week with more information.

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

**a. Report on Health and Dental**

**b. Report on Services**

**c. Discount Solicitation**

**d. UPass-BC**

**9. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**2024/02/26.03: MOTION**

S.Singh/M. Kaur

Whereas the Director of Events and Organiser of Events would like to add more unique engagement opportunities with members.

Whereas a mobile video game cart would add to value to a wide variety of event.

Whereas while not being used for events the mobile video game cart would add value to the Broadway Campus SUVCC Office as students could use it during office hours.

Therefore be it resolved that \$2,500 be approved for the purchase of a Nintendo Switch, TV, Utility Cart, and necessary hardware for the creation of a mobile video game cart.

**2024/02/26.04: MOTION**

Ligeralde/M.Kaur

Move to Table motion 03 to March 13<sup>th</sup>.

**CARRIED**

**10. REPORT ON COLLEGE RELATIONS**

**a. Report from the Education Council**

EDCO meeting Feb 13<sup>th</sup>. Looking to improve clarity around UPASS eligibility.

**b. Report from the Board of Governors**

March 7<sup>th</sup>. Discussed Building C and welcomed two new members.

**c. Other College Committees**

Admin Policy Committee next meeting is March 21<sup>st</sup>.

VCC-FA Anti-Racism committee looking to run a free food event to tackle food insecurity. Food to be provided by Guru Nanak Kitchen. Event would happen in September. Is this something the board would like to support. Vibe check was that we would like to do it

**11. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

Wednesday, March 13: 4:00 – 5:00 (Online)

Monday, March 25: 3:00 – 5:00 (Online)

Wednesday, April 10: 4:00 – 5:00 (Downtown)

Monday, April 22: 3:00 – 5:00 (Broadway)

Wednesday, May 8: 4:00 – 5:00 (Online)

**2024/02/26.05: MOTION**

Ligeralde/H.Kaur

Motion to adjourn at 5:42

**CARRIED**

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting March 13, 2024– Online

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## Board Members Present

Accessibility Director..... Manjot Kaur  
Broadway Campus Representative ..... Harneem Gidda  
Chairperson..... Ravneek Singh  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Downtown Campus Representative ..... Francesca Leonardo  
Pride Representative ..... Jessica Ligeralde  
Women Student Representative..... Ridhi Bhatia

## Board Members Absent

Broadway Campus Representative..... Sukhmanjeet Singh (No Regrets)  
Director of Internal Affairs..... Mahakdeep Singh (No Regrets)  
Downtown Campus Representative..... Aditya Gupta ( No Regrets)

## Others Present

Executive Director..... Brynn Joyce

## CALL TO ORDER – 4:03 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

## 1. ADOPTION OF THE AGENDA

### 2024/03/13.01: MOTION

Ng/Leonardo

Be it resolved that the agenda be adopted as presented.

**CARRIED**

## 2. ADOPTION OF THE MINUTES

### 2024/03/13.02: MOTION

Bhatia/Leonardo

Be it resolved that the minutes from February 26 be approved

**CARRIED**

## 3. PRESENTATIONS

## 4. REPORT ON INTERNAL RELATION

### a. Report on Staffing\*

#### 2024/03/13.03: MOTION

M. Kaur/h. Kaur

Whereas Services Coordinator Hutchison has requested a 1 week extension of her leave.

Whereas significant changes have occurred to numerous services while Services Coordinator Hutchison has been on leave, requiring training for McKenzie upon her return

Therefore be it resolved that Services Coordinator Hutchison's leave of absence be extended to Friday, July 5<sup>th</sup>, with a return to work date of Monday, July 8<sup>th</sup>.

Be it further resolved that Services Coordinator Wan's contract be extended by two weeks from Friday, June 30<sup>th</sup> to Friday, July 12<sup>th</sup> in order to allow a one week overlap between Services Coordinators.

**CARRIED**

### b. Governance

Information Item: Letter of Board of Governors

Information Item: Fee Letter to Registrar Office

**c. Office Renovations Update**

**5. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

**b. Campus Life**

Stress busters is next week

Games day 2 days each campus

Looking for more volunteers at BWY on Thurs

Hello spring end of semester event

Photo booth, caricature artists, lots of food

International Womens Day

Campuses were quiet

Activity was well received

**6. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Pride Representative**

**c. Women Students' Representative**

Planning to do a closed event for women

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

**a. Report on Health and Dental**

Information Item: Fee increase: \$275 - \$285 (3.63% Increase)

**b. Report on Services**

**c. Discount Solicitation**

**d. UPass-BC**

**9. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**2024/03/13.05: MOTION**

H. Kaur/

Whereas the Director of Events and Organiser of Events would like to add more unique engagement opportunities with members.

Whereas a mobile video game cart would add to value to a wide variety of event.

Whereas while not being used for events the mobile video game cart would add value to the Broadway Campus SUVCC Office as students could use it during office hours.

Therefore be it resolved that \$2,500 be approved for the purchase of a Nintendo Switch, TV, Utility Cart, and necessary hardware for the creation of a mobile video game cart.

**FAILED**



## 10. REPORT ON COLLEGE RELATIONS

### a. Report from the Education Council

Director Ligeralde reported that the budget looks to be unchanged. Enrolment plan will be presented in the coming weeks

### b. Report from the Board of Governors

### c. Other College Committees

## 11. REPORT ON PROVINCIAL WORK

### a. Executive Committee

Rise up campaign: 2 emails sent to members (56% and 67% open rate respectively)

Living Wage is looking to interview student about the affordability crisis

Teens 4 Transit campaign materials

MSP inclusion in the Rise up campaign still contentious

Letter sent to Ministry

BCFS requested to do more research

## 12. OTHER BUSINESS

### a. Future Meetings and Scheduling

Monday, March 25: 3:00 – 5:00 (Online)

Presentation from Tanny Marks (Student Conflict Management Services at VCC)

Wednesday, April 10: 4:00 – 5:00 (Downtown)

Monday, April 22: 3:00 – 5:00 (Broadway)

Presentation from David Kirk (Indigenous Land Acknowledgments)

Wednesday, May 8: 4:00 – 5:00 (Online)

### 2024/03/13.06: MOTION

H. Kaur/Ng

Motion to adjourn the meeting at 4:35

**CARRIED**

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting March 25, 2024– Online

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## Board Members Present

Accessibility Director..... Manjot Kaur  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Downtown Campus Representative..... Aditya Gupta  
Downtown Campus Representative..... Francesca Leonardo  
Pride Representative ..... Jessica Ligeralde

## Board Members Absent

Broadway Campus Representative..... Harneem Gidda (No Regrets)  
Broadway Campus Representative..... Sukhmanjeet Singh (No Regrets)  
Chairperson ..... Ravneek Singh (Regrets)  
Director of Internal Affairs..... Mahakdeep Singh (No Regrets)  
Women Student Representative..... Ridhi Bhatia (Regrets)

## Others Present

Executive Director..... Brynn Joyce  
Organiser – Campus Life ..... Andy Oya  
Organiser – Advocacy & Governance..... Stefan Nielsen  
Organiser – Campaigns & Communications ..... Gurpinder Gaidu  
Services Coordinator ..... Mandy Wan  
VCC – Arbitrator of Student Issues..... Tanny Marks  
VCC – Student Conduct and Judicial Affairs Office ..... Dave Stevenson  
VCC– Safety/Security & Risk Management ..... Gurb Sandhu

## CALL TO ORDER – 3:00 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. PRESENTATIONS

Student Conflict Management Services at VCC (40 Min)  
Tanny Marks – Arbitrator of Student Issues  
Dave Stevenson - Student Conduct and Judicial Affairs Officer  
Gurb Sandhu - Safety/Security & Risk Management

### 2. ADOPTION OF THE AGENDA

#### 2024/03/25.01: MOTION

Ng/M. Kaur  
Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 3. ADOPTION OF THE MINUTES

#### 2024/03/25.02: MOTION

M. Kaur/Ligeralde  
Be it resolved that the minutes from March 13 be approved.

**CARRIED**

### 4. REPORT ON INTERNAL RELATION

**a. Report on Staffing\***

**b. Governance**

**2024/03/25.03: MOTION**

M. Kaur/Leonardo

Be it resolved that the following motion to amend Bylaw V be put on the agenda for the 2023-24 Annual General Meeting.

Whereas SUVCC seeks to ensure that a wide variety of voices represent students

Whereas the current bylaws allow for members to remain on the board for an indefinite number of terms

Whereas this does not necessarily ensure that there is space at the table for new members

Therefore be it resolved that Bylaw V Section 2 be amended to add the following:

c) The term of office for members of student union board of Directors shall be limited to a maximum of 4 terms. Following the completion of 4 terms in office, a board member may not be eligible for re-election or reappointed to the board.

**CARRIED**

**c. Office Renovations Update**

**5. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

Transit For Teens

**2024/03/25.04: MOTION**

Ligeralde/Ng

Whereas every teenager aged 13 to 18 should have the right to access school and their communities;

Therefore be it resolved that the SUVCC endorse the Centre for Family Equity's Transit for Teens Campaign; and, in doing so, write a letter to the to the Mayors' Council on Regional Transportation, the board of directors of BC Transit, the Ministry of Transportation and Infrastructure, the Ministry of the Environment and Climate Change Strategy, the Office of the Premier, the Ministry of Social Development and Poverty Reduction, the Ministry of Education and Child Care, the Minister of State for Infrastructure and Transit, the Ministry of Children and Family Development, and the Select Standing Committee on Children and Youth to work with the provincial government to finalize and secure funding, and develop a plan that will provide free public transit for teens aged 13 to 18 in B.C.

**CARRIED**

**b. Campus Life**

**6. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Pride Representative**

**c. Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

**a. Report on Health and Dental**

**b. Report on Services**

**c. Discount Solicitation**

**d. UPass-BC**

**9. BUDGET AND OPERATIONS**

**a. 6- Month Budget Update**

**2024/03/25.05: MOTION**

M. Kaur/Leonardo

Be it resolved that that the 6-Month updated budget for the 2023-34 fiscal year be adopted as presented.

**CARRIED**

**b. Approval of Expenditures**

**2024/03/25.06: MOTION**

Ng/Leonardo

Be it resolved that \$1585 be approved for the purchase of 700 De-Stress colouring books

**CARRIED**

**2024/03/13.07: MOTION**

H. Kaur/MJ

Whereas the Director of Events and Organiser of Events would like to add more unique engagement opportunities with members.

Whereas a mobile video game cart would add to value to a wide variety of event.

Whereas while not being used for events the mobile video game cart would add value to the Broadway Campus SUVCC Office as students could use it during office hours.

Therefore be it resolved that \$2,500 be approved for the purchase of a Nintendo Switch, TV, Utility Cart, and necessary hardware for the creation of a mobile video game cart.

**CARRIED**

**10. REPORT ON COLLEGE RELATIONS**

- a. Report from the Education Council**
- b. Report from the Board of Governors**
- c. Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

- a. Executive Committee**
- b. Skills May 23-26, Loon Lake Lodge**

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

Wednesday, April 10: 4:00 – 5:00 (Downtown)

Monday, April 22: 3:00 – 5:00 (Broadway)

Presentation from David Kirk (Indigenous Land Acknowledgments)

Wednesday, May 8: 4:00 – 5:00 (Online)

**2024/03/13.08: MOTION**

Ligeralde/M. Kaur

Motion to adjourn at 4:33

**CARRIED**

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting April 10, 2024– Online

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## Board Members Present

Broadway Campus Representative ..... Harneem Gidda  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Chairperson ..... Ravneek Singh  
Accessibility Director ..... Manjot Kaur  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Director of Internal Affairs ..... Mahakdeep Singh  
Pride Representative ..... Jessica Ligeralde  
Women Student Representative ..... Ridhi Bhatia

## Board Members Absent

Downtown Campus Representative ..... Aditya Gupta (No Regrets)  
Downtown Campus Representative ..... Francesca Leonardo (Regrets)

## Others Present

Executive Director ..... Brynn Joyce

## CALL TO ORDER – 4:04 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

## 1. ADOPTION OF THE AGENDA

### 2024/04/10.01: MOTION

H. Kaur/NG

Be it resolved that the agenda be adopted as presented.

**CARRIED**

## 2. ADOPTION OF THE MINUTES

### 2024/04/10.02: MOTION

H. Kaur/Ligeralde

Be it resolved that the minutes from March 25 be approved.

**CARRIED**

## 3. PRESENTATIONS

## 4. REPORT ON INTERNAL RELATION

- a. Report on Staffing\*
- b. Governance
  - i. Leave of Absence/Resignations
- c. Office Renovations Update

## 5. BUDGET AND OPERATIONS

### a. Approval of Expenditures

#### 2024/04/10.03: MOTION

Gidda/Bhatia

Be it resolved that \$1450 be donated to the VCC Indigenous Education and Community Engagement department for the facilitation of two cultural workshops.

**CARRIED**

## 6. REPORT ON CAMPAIGNS AND CAMPUS LIFE

**a. Campaigns Work**

i. Ravi Parmar: Parliamentary Secretary for International Credentials

- Chairperson Singh, Director's H. Kaur, Ligeralde, and staff Nielsen, and Gaidu had an introductory meeting with the Parliamentary Secretary on Wednesday, March 27<sup>th</sup>.

**b. Campus Life**

- End of Semester event was a success at the Downtown campus and to a lesser extent at the Broadway campus. This was probably due to a low population on campus at the time of the event.
- Info tabling week is scheduled for May 6 – 9
- Director H. Kaur is looking for suggestions for a pub night location for the summer.

**7. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Pride Representative**

**c. Women Students' Representative**

**8. REPORT OF THE EXECUTIVE DIRECTOR**

**9. SERVICES**

**a. Report on Health and Dental**

**b. Report on Services**

i. Automated Printing Update

- Automated printing is scheduled to roll out on Monday, May 6<sup>th</sup>
- Students will receive \$7.50 in free credits per semester which will allow them to print 150 free B&W pages.

**c. Discount Solicitation**

**d. UPass-BC**

**10. REPORT ON COLLEGE RELATIONS**

**a. Report from the Education Council**

- Director Ligeralde reported attending the meeting on April 9. Just reporting from departments. Director Ligeralde shared the open letter that SUVCC signed onto with the BCFS in hopes that EDCO would sign on one day.

**b. Report from the Board of Governors**

- Board received letter from new Minister Baines. Open letter was presented to the BOG by Stefan. VCC is going to work on the site searchability of the VCC Website.
- David Kirk reported on improvements of indigenization at the school. Looking to add peer to peer mentorship for indigenous students.
- VCC SIP Plan has been updated and is available online.

**c. Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

- Director H. Kaur gave an interview with RED FM (Punjabi Radio) regarding how the changes to Student Permits were impacting international students, whether or not these changes were eliminating bad actors, how were these changes impacting the economy.

**b. 39<sup>th</sup> annual Skills Symposium**

**May 23 – 26, 2024**

- Tentative Delegate List:
  - Director's M. Kaur, Leonardo, H. Kaur, M. Singh, Ng
  - Staff Oya, Wan, Nielsen

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

**i. Summer Schedule**

Monday, April 22: 3:00 – 5:00 (Broadway)

Presentation from David Kirk (Indigenous Land Acknowledgments)

May: TBD

June: TBD

July: TBD

August: TBD

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting April 22, 2024 – Broadway Campus

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## CALL TO ORDER – 3:11 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

## Board Members Present

Accessibility Director ..... Manjot Kaur  
Broadway Campus Representative ..... Harneem Gidda  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Director of Internal Affairs..... Mahakdeep Singh  
Downtown Campus Representative..... Francesca Leonardo

## Board Members Absent

Downtown Campus Representative..... Aditya Gupta (No Regrets)  
Chairperson ..... Ravneek Singh (Regrets)  
Pride Representative ..... Jessica Ligeralde (Regrets)  
Women Student Representative..... Ridhi Bhatia (Regrets)

## Others Present

Executive Director..... Brynn Joyce  
Organiser – Advocacy and Governance ..... Stefan Nielsen

## 1. ADOPTION OF THE AGENDA

### 2024/04/22.01: MOTION

M. Kaur/Gidda

Be it resolved that the agenda be adopted as presented.

**CARRIED**

## 2. ADOPTION OF THE MINUTES

### 2024/04/22.02: MOTION

S. Singh/Ng

Be it resolved that the minutes from April 10 be approved.

**CARRIED**

## 3. REPORT ON INTERNAL RELATION

### a. Report on Staffing\*

### b. Governance

i. Leave of Absence/Resignations

ii. Signing Officers

### 2024/04/22.03: MOTION

M. Kaur/Leonardo

Be it resolved that the Director Ligeralde be removed as a signing officer as of April 30.

**CARRIED**

### 2024/04/22.04: MOTION

Leonardo/Gidda

Be it resolved that the Director H. Kaur be approved as a signing officer as of April 30.

**CARRIED**

iii. Electoral Committee



**2024/04/22.04: MOTION**

M. Kaur/Leonardo

Be it resolved that the Director Bhatia sit on the Electoral Committee.

**CARRIED**

**c. Office Renovations Update**

**4. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**b. Policy Approval**

**2024/04/22.05: MOTION**

Ng/M. Kaur

Be it resolved that Policy 20.02 Investment Policy Statement be adopted.

**CARRIED**

**5. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

**b. Campus Life**

Directors M. Kaur and Ng brought out the tea cart on Thursday, April 18<sup>th</sup>, serving ice tea cart which very popular with students.

**6. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Pride Representative**

**c. Women Students' Representative**

**7. REPORT OF THE EXECUTIVE DIRECTOR**

**8. SERVICES**

**a. Report on Health and Dental**

**b. Report on Services**

**i. Automated Printing Update**

**c. Discount Solicitation**

**d. UPass-BC**

**9. REPORT ON COLLEGE RELATIONS**

**a. Report from the Education Council**

**b. Report from the Board of Governors**

**c. Other College Committees**

**Environmental Sustainability Advisory Group (H. Kaur)**

- Looking for ways for SUVCC to help engage students in bike to school week
- Also looking for student led initiatives to improve sustainability at VCC

**10. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

**b. 39<sup>th</sup> annual Skills Symposium**

**May 23 – 26, 2024**

**2024/04/22.07: MOTION**

M. Kaur/Leonardo

Be it resolved that the Director's Bhatia, M. Kaur, H. Kaur, Leonardo, M. Singh, and Staff Nielsen, Oya, and Wan be sent as delegates to the 39<sup>th</sup> Annual Skills Symposium.

Be it further resolved that should additional spots become available that Director Gupta, and Chairperson Singh be sent as delegates to the 39<sup>th</sup> Annual Skills Development Symposium with priority given to Director Gupta should only one spot become available.

**CARRIED**

**11. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

**i. Summer Schedule**

May: TBD

June: TBD

July: TBD

August: TBD

**2024/04/22.08: MOTION**

M. Kaur/S. Singh

Be it resolved that the meeting adjourn at 3:37.

**CARRIED**

# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting May 21, 2024 – Online

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## Board Members Present

Accessibility Director..... Manjot Kaur  
Broadway Campus Representative ..... Harneem Gidda  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Chairperson..... Ravneek Singh  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Director of Internal Affairs..... Mahakdeep Singh  
Downtown Campus Representative..... Aditya Gupta  
Downtown Campus Representative..... Francesca Leonardo  
Women Student Representative..... Ridhi Bhatia

## Board Members Absent

## Others Present

Executive Director..... Brynn Joyce  
Organiser – Advocacy and Governance ..... Stefan Nielsen

## CALL TO ORDER – 12:02 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2024/05/21.01: MOTION

H. Kaur/Bhatia

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2024/05/21.02: MOTION

Leonardo/S. Singh

Be it resolved that the minutes from April 22 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### b. Governance

##### i. Leave of Absence/Resignations

#### 2024/05/21.03: MOTION

Ng/M. Singh

Be it resolved that the Director Gidda's request for a leave of absence until October 31 be approved.

**CARRIED**

##### ii. 2024-25 Board of Director Election

#### 2024/05/21.04: MOTION

S. Singh/Gidda

Whereas Bylaw VI Election of the Board of Directors requires that a general election be held during the first five weeks of the college semester beginning in September.

Whereas Bylaw VI requires a minimum of 1 week for the submission of nominations and a minimum of 1 week between the close of nominations and the commencement of polling

Whereas polling must occur over not less than 16 hours over a minimum of 2 days

Therefore be it resolved that the 2024-25 Board of Directors election schedule be set as follows:

Nomination Period: September 3 – September 17

Campaign Period: September 23 – October 1

Polling Period: October 2, 9AM – October 4, 5PM

**CARRIED**

**c. Office Renovations Update**

**5. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**2024/05/21.05: MOTION**

M. Singh/Ng

Be it resolved \$2000 be approved for the purchase of a PC for the Broadway office.

**CARRIED**

**2024/05/21.06: MOTION**

S. Singh/Leonardo

Whereas staff person Helen Huie works from home 50% of their work week.

Whereas Helen as stated that her current home office chair does not provide sufficient ergonomic support.

Whereas clause 17.2 Equipment Standards of the Collective Agreement states that “the Employer regularly service all computer and office equipment and shall promptly remove any piece of equipment that is deemed as being a risk to the health of staff”

Therefore be it resolved \$900 be approved for the purchase of a new office chair for Helen to use at her home office.

**CARRIED**

**b. Policy Approval**

**2024/04/22.07: MOTION**

Bhatia/Leonardo

Whereas the 2023-24 Board of Directors election saw an increase in major and minor offences

Whereas the CRO recommended that the Election policy be updated to better address new concerns as listed in the 2023-24 Electoral report

Therefore be it resolved that the board make following amendments to Operations Policy 10.01 Elections Policy as recommended by the Budget and Operations Committee.

**3.4 Candidate Instigated Campaign Materials**

As per bylaw VI subsection 5 the Students’ Union shall provide free poster design and up to ~~50~~40 copies of campaign posters at no charge. Candidates may also produce up to 25 buttons using the Students’ Union button maker.

When engaging in campaigning, candidates may not:

- Post or use any material not yet approved by the CRO.
- Post material anywhere other than SUVCC poster boards.
- **Post more than one poster per SUVCC poster board.**
- Distribute or erect campaign materials in the Students’ Union spaces.
- Deface, remove, vandalize or otherwise alter campaign materials of another candidate.
- Campaign in a classroom during a class period without the prior approval of the course instructor or providing materials to be distributed by the instructor.

Candidates must remove their posters at the conclusion of the election.

Any campaign materials containing languages other than English must also include an English translation that appears in equivalent size and prominence. **The CRO reserves the right to have a 3<sup>rd</sup> party ensure that the English translation is accurate to the other language.**

**Campaign material shall not contain language or imagery that is:**

- **Of a sexual nature**
- **Defamatory towards other candidates, VCC, or SUVCC**
- **Of a violent nature whether explicit or implied**
- **Violates the BC Human Rights Code, VCC Student Code of Conduct, or SUVCC Policy**

### 3.5 Online Campaigning

Candidates may campaign online via Facebook, Twitter, and Instagram. Other social media platforms may be considered upon request to the CRO. Online campaign forums must be universally accessible to all members of the Students' Union.

**Candidates must provide the names of all accounts they intend to use during the campaign, prior to the commencement of the campaign period. Failure to do so will result in the candidate being barred from participating in online campaigning.**

Candidates are responsible for the content of their online campaign, including posts by others. All efforts must be made to ensure that the candidates' online presences fully adheres to the Electoral Policy

### 3.8 Endorsements

**No candidate may be endorsed by any organisation whether internal to the VCC Community or external. An endorsement means any public declaration of a group's support for a candidate running for any position on the Board of Directors.**

### 5.3 Major Offenses

Major offenses will result in disqualification of a candidate. Major offenses include:

- Engaging in harassment of any kind against members, other candidates, members of the Board or College officials;
- Exceeding the poster, handbill or banner limit by more than 50%;
- Continued loitering in the voting area;
- Interfering in the voting process;
- Removal or vandalism of other candidate's campaign materials;
- Making, joining, or participating in campaigning that defames other candidates, members of the Committee, or officials of the Students' Union and/or College;
- Any violation of the election policy, bylaws or regulations that is malicious and seeks to undermine the electoral process and,
- Participating in a Slate, expressed or apparent,
- **Being endorsed by an outside organisation.**

### 5.5 Appeal

Appeals of disciplinary action or decisions of the CRO may be made to the **Electoral Committee** ~~Board of Directors~~ provided that they are delivered in writing within forty-eight (48) business hours of the issuance of the decision or disciplinary action. The decision of the **Electoral Committee** ~~Board of Directors~~ shall be communicated to the appellant within forty-eight (48) business hours of the receipt of the appeal. As per bylaw VI, subsection 8, b), decisions of the Committee may be appealed to a quorate Board of Directors meeting.

**CARRIED**

### 2024/04/22.08: MOTION

H. Kaur/Ng

Whereas Worksafe BC requires that all workplaces must have a Respectful Workplace policy.

Be it resolved that the Committee recommend the Board adopt Operations Policy 10.05 Respectful Workplace.

**CARRIED**

**2024/04/22.09: MOTION**

Gidda/Ng

Whereas the Budget & Operations Committee expressed a need for greater clarity regarding its authority as well as the limits to its authority

Whereas the Executive Director requested that the maximum amount that can be spent without BOC or Board approval be increased.

Be it resolved that the Board make the following amendments to Finance Policy 20.01 Finance as recommended by the BOC.

Be it further resolved that the policy be renamed to Finance Policy 20.01 Budget and Operations.

Be it further resolved that section 5 and 6 be removed from the policy and the following sections be renumbered accordingly.

1. The Budget and Operations Committee (BOC) will be chaired by the Director of Internal Affairs. The committee will not exceed five (5) members **and must have a minimum of three (3) members** (including the Chair of the committee and one Representative each from the Downtown and Broadway campuses).
2. The Budget and Operations Committee will **have the authority to** review budget requests over ~~\$500~~ **\$1,000 and below \$5,000 and the Board of Directors will be notified of the expenses in the next board meeting. Budget requests between \$1,000 and \$5,000 may be approved or denied by the BOC or may be sent to the Board of Directors if the BOC believes it would be prudent for the Board to make the decision.**
3. **Any expenses between \$500 and \$1,000 must go approved by the Executive Director. The BOC will be notified of these expenses at the next BOC meeting.**
4. **Should the Budget & Operations Committee lack the necessary representation by a required number of members for any reason, any approval for expenses exceeding \$1,000 must go to the Board of Directors.**

1. Budget Preparation and Adoption

The Executive Director and Director of Internal Affairs will present a draft annual budget to the Budget and Operations Committee no later than August 31. The Committee will review the draft budget, make any amendments deemed advisable, and recommend **the** adoption of the budget to the Board of Directors by no later than September 30 of each year.

2. Unbudgeted Amounts and Variance

Should a budget expense line item exceed the budgeted amount by 5% or \$1,000 (**whichever is greater**), the Board of Directors must approve the associated budget variance. ~~Any unbudgeted items in excess of \$500 must be presented to the board~~

**~~Section 5. Board Member Compensation and Reporting~~**

1. Required hours

~~In order to receive a stipend, Board members must:~~

- ~~• Attend at least 1 Board meeting per month;~~
- ~~• Fulfill all duties and responsibilities of their position as outlined in the constitution, bylaws, and policies;~~
- ~~• Maintain active membership in two committees or working groups~~
- ~~• Perform not less than fifteen (15) hours of documentable and itemizable work that corresponds to their elected role;~~
- ~~• Undertake work assigned by the Board~~

2. Compensation Rates

1. ~~The Stipend for Board members will be \$345 per month, distributed every month.~~

2. The stipend for the Executive member will be \$575 per month, distributed every month should the member complete all the tasks outlined in section 5.1, as well as working an additional ten hours attending Union events or attending a Union or College committee meeting.

3. Reporting

1. Each Board member must submit a written report summarizing their work in each reporting period in order to qualify for a stipend. Reports will conform to a set template, and include details on work completed, hours of service provided, and meetings attended

2. Where monthly work includes meetings such as coalition meetings, Federation general meetings, or other Federation business and conferences, a report that highlights the purpose and outcomes of the meeting will be submitted to the board

3. The following rules will apply to the submission of written reports:

- Reports are due by noon of the last Thursday of each month;
- Reports provided late may result in the stipend payment being delayed until the following payment cycle, and;
- Late reports will be considered for approval at the next reporting period and will be due by noon of the last Thursday of the following month. Reports will not be considered for approval past this date.

**Section 6. Per Diem**

6.1 The Budgeted meeting and conference allocation may cover the full cost of the conference, this will include food that is provided by the conference. When food or per diems are not provided at the meeting or conference, a per diem of sixty dollars (\$60.00) will be paid. Where meals or per diem are provided, the per diem paid by the Union will be reduced by ten dollar (\$10.00) per meal or equivalent per diem allotment, to a minimum of thirty dollars (\$30.00) per day

**CARRIED**

**2024/04/22.10: MOTION**

M. Kaur/H. Kaur

Be it resolved that the Board adopt Finance Policy 20.03 Board Compensation.

**CARRIED**

**6. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

**b. Campus Life**

Info tabling was held at the start of May. Note a lot of uptake from new students

New pub night to be held at Levels Night Club. More resources provided by the venue such as security

Next Campus life working group will be at Skills

**7. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Pride Representative**

**c. Women Students' Representative**

**8. REPORT OF THE EXECUTIVE DIRECTOR**

**9. SERVICES**

**a. Report on Health and Dental**

- b. **Report on Services**
- c. **Discount Solicitation**
- d. **UPass-BC**

**10. REPORT ON COLLEGE RELATIONS**

- a. **Report from the Education Council**

Marcus reported that student enrolment may be down in 2024-25 for international students.

- b. **Report from the Board of Governors**
- c. **Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

- a. **Executive Committee**
- b. **39<sup>th</sup> Annual Skills Symposium**

**12. OTHER BUSINESS**

- a. **Future Meetings and Scheduling**

- i. **Summer Schedule**

- June: TBD

- July: TBD

- August: TBD

**2024/04/22.11: MOTION**

S. Singh/Bhatia

Be it resolved that the meeting adjourn at 12:49.

**CARRIED**



# Minutes

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting June 25, 2024 – Online

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## Board Members Present

Broadway Campus Representative .....Sukhmanjeet Singh  
Chairperson..... Ravneek Singh  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Women Student Representative..... Ridhi Bhatia

## Board Members Absent

Accessibility Director.....Manjot Kaur (Regards)  
Broadway Campus Representative ..... Harneem Gidda (On Leave)  
Director of Internal Affairs..... Mahakdeep Singh  
Downtown Campus Representative.....Aditya Gupta  
Downtown Campus Representative..... Francesca Leonardo  
(Regards)

## Others Present

Executive Director.....Brynn Joyce

## CALL TO ORDER – 12:03 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

### 1. ADOPTION OF THE AGENDA

#### 2024/06/26.01: MOTION

Ng/Bhatia

Be it resolved that the agenda be adopted as presented.

**CARRIED**

### 2. ADOPTION OF THE MINUTES

#### 2024/05/26.02: MOTION

Bhatia/H. Kaur

Be it resolved that the minutes from May 21 be approved.

**CARRIED**

### 3. PRESENTATIONS

### 4. REPORT ON INTERNAL RELATION

#### a. Report on Staffing\*

#### 2024/06/26.03: MOTION

Ng/H. Kaur

Be it resolved that Staff Hutchison's leave be extended to July 31<sup>st</sup>

**CARRIED**

#### 2024/06/26.04: MOTION

Bhatia/H. Kaur

Be it resolved that Staff Wan's position be extended to August 9<sup>th</sup>

**CARRIED**

#### 2024/06/26.05: MOTION

Bhatia/Ng

Be it resolved that Staff Oya's Paternity leave request from January 2<sup>nd</sup>, 2025 to April 30<sup>th</sup>, 2025 be approved.

**CARRIED**

**2024/06/26.06: MOTION**

H.Kaur/Bhatiai

Whereas two staff will be taking extended vacations and leaves during the busiest part of the academic year (September – January).

Be it resolved that the hiring committee post to hire a temporary staff person to back fill the positions of Organiser – Advocacy & Governance, and Organiser – Campus Life from August 10<sup>th</sup>, 2024 to April 10<sup>th</sup>, 2025.

**CARRIED**

- b. Governance
- c. Office Renovations Update

**5. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**2024/06/26.07: MOTION**

Bhatia/R Singh

Be it resolved that \$500,000 be deposited into the Union's Vancity Investment Account

Be it further resolved that \$200,000 of this be from general funds

Be it further resolved that \$300,000 of this be from the Health & Dental fund. Any withdraws made from this portion of the deposit must returned to the Health & Dental fund.

**CARRIED**

- b. 9 Month Budget Update

**6. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

**b. Campus Life**

Convocation happening this Thursday.

Looking at doing some events in July

**7. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Women Students' Representative**

**8. REPORT OF THE EXECUTIVE DIRECTOR**

**9. SERVICES**

**a. Report on Health and Dental**

Greenshield Canada is changing their name to Greenshield Canada Insurance. At this time it will have no impact on service provision for members.

Renewals have come in and are on average an increase of 3.5% which is still within budget as the H&D fee was increased by approximately 3.5%.

**b. Report on Services**

Director Bhatia has been running the tea cart every Thursday and it has been going really well.

**c. Discount Solicitation**

Discounts solicitations have begun for the summer and the board is hopeful a number of current leads will turn into discounts.

**d. UPass-BC**

**10. REPORT ON COLLEGE RELATIONS**

- a. Report from the Education Council**
- b. Report from the Board of Governors**
- c. Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

Exec Rep Kaur reported on the major points of discussion from the June Executive Committee meeting including the upcoming GOTV campaign, staffing changes at the BC office, and an update on future Skills Symposium planning.

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

**i. Summer Schedule**

July: TBD

August: TBD

**2024/06/26.08: MOTION**

H.Kaur/Bhatia

Motion to Adjourn at 1:03

**CARRIED**

# MINUTES

Students' Union of Vancouver Community College Local 16 British Columbia Federation of Students  
Regular Meeting July 30, 2024 – Online

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## Board Members Present

Accessibility Director..... Manjot Kaur  
Broadway Campus Representative ..... Sukhmanjeet Singh  
Director of Events ..... Harleen Kaur  
Director of College Affairs ..... Marcus Ng  
Downtown Campus Representative..... Aditya Gupta  
Downtown Campus Representative..... Francesca Leonardo  
Women Student Representative..... Ridhi Bhatia

## Board Members Absent

Broadway Campus Representative ..... Harneem Gidda (On Leave)  
Director of Internal Affairs..... Mahakdeep Singh

## Others Present

Executive Director..... Brynn Joyce

## CALL TO ORDER – 5:31 PM

The Chairperson will call the meeting to order and acknowledge that the Students' Union operates on the territory of the Musqueam, Squamish, and Tsleil-Waututh nations.

## 1. ADOPTION OF THE AGENDA

### 2024/07/30.01: MOTION

H.Kaur/Leonardo

Be it resolved that the agenda be adopted as presented.

**CARRIED**

## 2. ADOPTION OF THE MINUTES

### 2024/07/30.02: MOTION

M.Kaur/H Kaur

Be it resolved that the minutes from June 26 be approved.

**CARRIED**

## 3. PRESENTATIONS

## 4. REPORT ON INTERNAL RELATION

### a. Report on Staffing\*

#### 2024/07/30.03: MOTION

H. Kaur/M. Kaur

Be it resolved that Staff Wan's temporary position as Services Coordinator be extended to August 15<sup>th</sup>, 2024

**CARRIED**

### b. Governance

#### i. Resignations

##### 2024/07/30.04: MOTION

M. Kaur/Ng

Be it resolved that Chairperson Singh's resignation effective immediately be received.

**CARRIED**

#### ii. Nominations

##### 1. Temporary Staff Relations Officer

Director Ng nominated Director Gupta who declined the nominations. Directors H. Kaur, M.

Kaur, and S. Singh. All nominees gave a 1 minutes speech and a secret ballot was cast. Director S. Sing received the most votes.

**2024/07/30.05: MOTION**

Ng/H. Kaur

Be it resolved that Broadway Campus Representative Singh's elections as Temporary Staff Relations Officer be ratified.

**CARRIED**

2. Signing Officer

**2024/07/30.06: MOTION**

Leonardo/S. Singh

Be it resolved that Accessibility Director Kaur be selected as a signing officer.

**CARRIED**

3. Electoral Committee

**2024/07/30.07: MOTION**

M. Kaur/Leonardo

Be it resolved that Director of College Affairs Ng sit on the Electoral Committee

**CARRIED**

iii. Bylaw and Policy

**2024/07/30.06: MOTION**

M. Kaur/H. Kaur

Be it resolved that the following motion be place on the 2024 AGM Agenda.

Whereas the Board of Directors are required to be good stewards of the union, ensuring it continues to grow, support members, and maintain good governance.

Whereas, sometimes changes are needed to board composition to ensure that the board is best able to continue to effectively respond to the needs of members.

Therefore, be it resolved that the following changes be made to Bylaws V, VIII, and IX.

**BYLAW V - BOARD OF DIRECTORS OF THE UNION**

**Composition of the Board of Directors**

The Board of Directors will be comprised of the following positions:

- a. Accessibility Representative
- ~~b. Chairperson-~~
- b. Broadway Campus Representatives (2)
- ~~c. Director-At-Large (4)~~
- ~~d. Director of College Affairs-~~
- d. Director of Events
- ~~e. Director of Internal Affairs-~~
- e. Downtown Campus Representatives (2)
- f. Indigenous Students Representatives
- g. Pride Representative
- h. Women Students' Representative

**BYLAW VIII –DUTIES & RESPONSIBILITIES OF INDIVIDUAL BOARD MEMBERS**

**1. Accessibility Representative**

The Accessibility Representative shall be responsible for:

- a.) keeping the Board of Directors informed of the concerns of students who are deaf or hard of hearing, or identify a s having a disability or mental health issue.
- b.) assisting with the coordination and implementation of Student Union events, campaigns, and activities;
- c.) siting on at least one (1) committee; and
- d.) performing such other duties as may be assigned by the Board of Directors.

**~~2. Chairperson-~~**

~~The Chairperson shall be responsible for:-~~

- ~~a.) facilitating the Board of Director Meetings and assist in the preparations of meeting agendas;-~~
- ~~b.) keeping the Board of Directors informed of issues arising off campus which pertain to the activities of the Students' Union;-~~
- ~~c.) acting as a liaison between the Union and external organizations;-~~
- ~~d.) overseeing and helping coordinate the campaigns work of the Students' Union;-~~
- ~~e.) jointly, with the Provincial Executive Representative, ensuring local implementation of Federation campaigns;-~~
- ~~f.) assisting with government relations work of the Students' Union;-~~
- ~~g.) sitting on at least one (1) committee; and-~~
- ~~h.) performing such other duties as may be assigned by the Board of Directors.-~~

## **2. Broadway Campus Representative**

The Broadway Campus Representative shall be responsible for:

- a) representing the interests, needs, and concerns of Broadway campus members to the Board of Directors.;
- b) assisting with the coordination and implementation of Students' Union events and activities at the Broadway Campus;
- c) jointly, with the Chairperson coordinating and implementing Student Union and Federation campaigns at the Broadway campus;
- d) jointly, with the Director of College Affairs, implementing Students' Union and Federation membership awareness initiatives;
- e) jointly, with the Director of Internal Affairs, overseeing the provisions of Students' Union and Federation services and programs at the Broadway campus.
- f) overseeing the recruitment and coordination of Students' Union volunteers at the Broadway campus.
- g) sitting on at least one (1) committee; and
- h) performing such other duties as may be assigned by the Board of Directors.

## **3. Director At Large**

The Director at Large shall be responsible for:

- a) Maintaining membership in two (2) committees of the Union;
- b) assisting in the implementation and organization of campaigns and activities of the Union; and
- c) performing other such duties as may be assigned by the Board of Directors.

## **~~Director of College Affairs~~**

~~The Director of College Affairs shall be responsible for:-~~

- ~~a) keeping the Board of Directors informed of issues arising within the College which pertain to the activities of the Students' Union;-~~
- ~~b) coordinating Union representation on all College committees;-~~
- ~~c) ensuring that the Students' Union's positions are articulated to the College's Education Council, Board of Governors, and Senior Management of the College;-~~
- ~~d) ensuring that the Board of Directors is appropriately informed of academic governance and post-secondary education governance issues that could affect the education delivered by the College;-~~
- ~~f) assisting with the implementation of membership awareness initiatives of the Students' Unions;-~~
- ~~g) sitting on at least two (2) committee; and-~~
- ~~h) performing such other duties as may be assigned by the Board of Directors.-~~

## **4. Director of Events**

The Director of Events shall be responsible for:

- a) overseeing the coordination of all Students' Union events;
- b) representing the Students' Union in coordination of participation in College events;
- c) overseeing the creation of an annual events plan for presentation and adoption by the Board of Directors prior to August 1 of each year;
- d) facilitation of the events and campaigns working group meetings;
- g) sitting on at least one (1) additional committee; and

h) performing such other duties as may be assigned by the Board of Directors.

~~**Director of Internal Affairs-**~~

~~The Director of Internal Affairs shall be responsible for:-~~

- ~~a) assisting in formulating the budget for the Union;-~~
- ~~b) keeping the Board of Directors informed of all issues which pertain to the finances of the organization;-~~
- ~~g) sitting on at least one (1) committee; and~~
- ~~h) performing such other duties as may be assigned by the Board of Directors.-~~

-

**5. Downtown Campus Representative**

The Downtown Campus Representative shall be responsible for:

- a) Representing the interests, needs, and concerns of Downtown campus members to the Board of Directors.;
- b) assisting with the coordination and implementation of Students' Union events and activities at the Downtown Campus;
- c) jointly, with the Chairperson coordinating and implementing Student Union and Federation campaigns at the Downtown campus;
- d) jointly, with the Director of College Affairs, implementing Students' Union and Federation membership awareness initiatives;
- e) jointly, with the Director of Internal Affairs, overseeing the provisions of Students' Union and Federation services and programs at the Downtown campus.
- f) overseeing the recruitment and coordination of Students' Union volunteers at the Downtown campus.
- g) sitting on at least one (1) committee; and
- h) performing such other duties as may be assigned by the Board of Directors.

**6. Indigenous Student Representative**

The Indigenous Students' Representative shall be responsible for:

- a) keeping the Board of Directors informed of the concerns of students who identify as Indigenous;
- b) assisting with the coordination and implementation of Student Union events, campaigns, and activities;
- c) sitting on at least one (1) committee; and
- d) performing such other duties as may be assigned by the Board of Directors.

**7. Pride Representative**

The Pride Representative shall be responsible for:

- a) keeping the Board of Directors informed of the concerns of students who identify as someone from the LGBTQIA+ community;
- b) assisting with the coordination and implementation of Student Union events, campaigns, and activities;
- c) sitting on at least one (1) committee; and
- d) performing such other duties as may be assigned by the Board of Directors.

**9. Women Students' Representative**

The Women Students' Representative shall be responsible for:

- a) keeping the Board of Directors informed of the concerns of students who identify as women;
- c) assisting with the coordination and implementation of Student Union events, campaigns, and activities;
- c) sitting on at least one (1) committee; and
- d) performing such other duties as may be assigned by the Board of Directors.

**BYLAW IX – EXECUTIVE PORTFOLIO**

**1. Selection of Representatives**

The Board of Directors shall annually select at its second meeting one (1) member to hold each portfolio position.

**2. Replacement of Representative**

In the event of a vacancy in any of the portfolio positions, the Board of Directors will select a replacement to hold the position until the annual selection meeting. To hold an internal election to replace a representative presently holding a Portfolio position, two (2) weeks' notice requiring a two-thirds (2/3) majority vote is needed to place the election as an item on the next meeting's agenda.

**3. Portfolio Limit**

Board members may only hold two portfolio positions unless a position sought by a board member is not contested by another board member.

**4. Staff Relations Officer**

The Staff Relations Officer shall represent the Employer in dealings with the staff union, and in the execution of the employer's management rights. The Staff Relations Officer shall also fulfill any other labour relations or management responsibility assigned by the Board of Director directly, or via policy.

**5. Chairperson**

The Chairperson shall be responsible for:

- a.) facilitating the Board of Director Meetings and assist in the preparations of meeting agendas;
- b.) keeping the Board of Directors informed of issues arising off campus which pertain to the activities of the Students' Union;
- c.) acting as a liaison between the Union and external organizations;
- d.) overseeing and helping coordinate the campaigns work of the Students' Union;
- e.) jointly, with the Provincial Executive Representative, ensuring local implementation of Federation campaigns;
- f.) assisting with government relations work of the Students' Union;
- g.) sitting on at least one (1) committee; and
- h.) performing such other duties as may be assigned by the Board of Directors.

**6. Director of College Affairs**

The Director of College Affairs shall be responsible for:

- a) keeping the Board of Directors informed of issues arising within the College which pertain to the activities of the Students' Union;
- b) coordinating Union representation on all College committees;
- c) ensuring that the Students' Union's positions are articulated to the College's Education Council, Board of Governors, and Senior Management of the College;
- d) ensuring that the Board of Directors is appropriately informed of academic governance and post-secondary education governance issues that could affect the education delivered by the College;
- e) assisting with the implementation of membership awareness initiatives of the Students' Unions;
- f) sitting on at least two (2) committee; and
- g) performing such other duties as may be assigned by the Board of Directors.

**Director of Internal Affairs**

The Director of Internal Affairs shall be responsible for:

- a) assisting in formulating the budget for the Union;
- b) keeping the Board of Directors informed of all issues which pertain to the finances of the organization;
- c) sitting on at least one (1) committee; and
- d) performing such other duties as may be assigned by the Board of Directors.

**8. Federation Representative**

The Federation Representative shall be appointed to fulfill the role of Local 16 Members' Representative on the Executive Committee of the BC Federation of Students and shall:

- a) attend all Federation meetings;
- b) regularly report to the Board about the services, campaigns, and internal affairs of the Federation;
- c) ensure that all reports and other materials from each Federation meeting are made available to the board and members.

**CARRIED**

**2024/07/30.07: MOTION**

M. Kaur/H. Kaur

Be it resolved that the Policy 10.06 Meetings of the Board of Directors be adopted.



**CARRIED**

**2024/07/30.08: MOTION**

M. Kaur/H. Kaur

Be it resolved that the Policy 10.07 Federation and External Meetings be adopted.

**CARRIED**

**c. Office Renovations Update**

**5. BUDGET AND OPERATIONS**

**a. Approval of Expenditures**

**b. 2024-25 Budget**

**2024/07/30.09: MOTION**

H. Kaur/Ng

Be it resolved that the proposed 2024-25 Budget be adopted as presented.

**CARRIED**

**6. REPORT ON CAMPAIGNS AND CAMPUS LIFE**

**a. Campaigns Work**

**b. Campus Life**

**7. REPORT ON EQUITY POSITIONS**

**a. Accessibility Representative**

**b. Women Students' Representative**

**8. REPORT OF THE EXECUTIVE DIRECTOR**

**9. SERVICES**

**a. Report on Health and Dental**

**b. Report on Services**

**c. Discount Solicitation**

**d. UPass-BC**

**10. REPORT ON COLLEGE RELATIONS**

**a. Report from the Education Council**

**b. Report from the Board of Governors**

New Clean energy program proposed.

Food insecurity program is in development.

The chairperson may be stepping down at the end of her term

**c. Other College Committees**

**11. REPORT ON PROVINCIAL WORK**

**a. Executive Committee**

**12. OTHER BUSINESS**

**a. Future Meetings and Scheduling**

**i. Summer Schedule**

Emergency Meeting: Augst 15<sup>th</sup>  
August: TBD

**2024/07/30.09: MOTION**

Ng/M. Kaur

Be it resolved that the meeting adjourn at 7:05.

**CARRIED**