



Type: Campus Life Created: August 2024

Adopted By: Board of Directors Last Amended:

Executive Responsibility: Executive Director Procedure:

Section 1. Purpose and Description

This policy outlines the composition, governance, operations, and responsibilities of the committees of the Accessibility Committee, Pride Committee, Indigenous Committee and Women Students’ Committee. These committees will work to support and advocate for SUVCC members belonging to these equity groups.

This policy aims to ensure transparency, inclusivity, and effective governance within the committees for equity positions, fostering a supportive environment that advances the interests and well-being of members from diverse backgrounds

Section 2. Governance

2.1 Governance

Each committee will be chaired by the respective equity position director who will serve as the Chairperson. The Chairperson is responsible for overseeing committee meetings, managing allocated budgets, and presenting committee activities and recommendations to the board.

2.2 Composition

Each committee will consist of a minimum of 3 members and a maximum of 5 members.

- Chairperson (equity position director)
- Board Members (maximum 2)
- Members-at-Large (maximum 2)

Member-at-Larges may only sit on one committee.

2.3 Term

- Members-at-Large and board members terms run until the next Board of Directors Elections conclude.
- Should the Chairperson resign or be removed from the Committee or the Board of Directors, the Director of Events will become the Chairperson until either a by-election is held or their term ends.

2.4 Operations

The committee will meet a minimum of once a month to address topics relevant to the interests and needs of the equity group it represents. Meetings will serve as forums for discussion, planning initiatives, and reporting progress.

Section 3. Selection of committee members

3.1 Board Members

Board members will be selected by the Board of Directors at its second board meeting.

3.2 Member-at-Large

- i. In order for a student to be eligible to sit on the committee as a Member-at-Large, they must be a member of the Union as defined by Bylaw II and not currently a member of the Board of Directors.
- ii. Call out for Members-at-Large will occur within 1st week of the close of the Board of Directors elections held in the Fall. Applications will be open for no longer than 4 weeks.
- iii. Applications for a committee will be reviewed by the Committee Chairperson and the Board Members of that committee at its first committee meeting and will make recommendations to the Board of Directors in the following board meeting.
- iv. The Board of Directors will appoint Members-at-Large for each committee based on recommendations from each equity committee.
- v. For committees, preference will be given to applicants who identify as a member of that equity group. (ex. Indigenous students would be given priority over Non-Indigenous students applying for the Member-at-Large positions of the Indigenous Committee)

3.3 Vacant Positions

- i. The committee holds the right to remove a member who fails to participate in two consecutive meetings without a valid reason.
- ii. Should a board member position become vacant, the position will be filled at the next board meeting.
- iii. Should a Member-at-Large position become vacant the committee may recommend a new Member-at-Large from existing applications, or put out a call for new Member-at-Large applications.

Section 4. Members-at-Large

4.1 Members-at-Large Compensation

Members-at-Large dedicating time to participate in a Committee will receive an honorarium of \$50 per month if they perform a minimum of 5 hours of work for the committee. This compensation covers time spent attending committee meetings, participating in events

organized by the committee, and engaging in other committee-related tasks. Members-at-Large must submit a work report on the last business day of every month to the Budget and Operations Committee for approval in order to receive the honorarium.

4.2 Duties of the Members-at-Large

Members-at-Large serving on the committee are expected to:

- i. Actively participate in committee meetings and discussions.
- ii. Contribute insights and perspectives to initiatives that promote equity and inclusion.
- iii. Support the implementation of committee decisions and actions.
- iv. Assist in organizing and promoting events and activities related to the equity group.
- v. Regularly communicate with other committee members and stakeholders.